



CITY OF CHARLES TOWN

BOARD OF PARKS AND RECREATION

AGENDA • SEPTEMBER 10, 2026

**Commission/Board
Meeting**

COUNCIL CHAMBERS

6:00 PM

101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

: **2026-1911:** Approval of Minutes
[Meeting_Minutes_2026-08-13_v2.docx](#)
[augustSpecialMeetingMinutes.docx](#)

3. UNFINISHED BUSINESS

: **2026-1893:** Charles Town Public Pool Splash Pad Update

: **2026-1894:** Pool Operations Discussion
[estimateTechStarPoolHVAC.pdf](#)

: **2026-1895:** CLEAN Park Initiative
[REVISED CLEAN_Parks_Evitts_Run_RFP_FINAL August 31, 2026.docx](#)

: **2026-1896:** Insurance Requirements for Events at Happy Retreat
[MOU 12082015 Happy Retreat and Parks and Rec.pdf](#)

: **2026-1897:** Parks Master Plan Discussion
[Master Parks RFP.docx](#)

4. NEW BUSINESS

: **2026-1898:** Additional Lighting at Pickleball and Basketball Courts
[Pickleball_Lighting_Estimate_Report.docx](#)
[FSG Master Services Agreement - Form Fill.pdf](#)
[Gavin Bailey Pickleball-BBball Lighting Quote 08.31.2026.pdf](#)

: **2026-1899:** Native Plants at Pickleball Courts
[pickleball planting plan.pdf](#)
[631.jpg](#)

: **2026-1900:** Selection of CLEAN Parks RFP Evaluation Panel

: **2026-1901:** Authorization of Spokesperson for RFP Negotiations

: **2026-1902:** Tree Maintenance RFP Discussion
[TreeRFPsurveys.pdf](#)

: **2026-1903:** Fall Junior Tennis and MOU Review

[Executed Tennis League Agreement.pdf](#)

: **2026-1904:** Use of the Pool by the Swim Team in 2027

: **2026-1905:** Recommended Parkland Language of Citywide Zoning Rewrite

: **2026-1906:** Manager's Report

[Manager's Report 9-10-25.docx](#)

[August 2026 P&R Financials.pdf](#)

: **2026-1907:** Park Updates

5. ADJOURNMENT

**6. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at:
https://www.charlestownwv.us/government/agendas_minutes.php**